



CENTER HARDWARE
COMMERCIAL & INDUSTRIAL SUPPLY

CENTER HARDWARE & SUPPLY COMPANY, INC.

TOOLS - BUILDER'S HARDWARE - ELECTRICAL SUPPLIES - POWER TOOLS - PAINTS
INDUSTRIAL HARDWARE SUPPLIES

3003 Third Street San Francisco, California 94107

Tel: 415.861.1800 | Fax: 415.861.2073

This form must be completed in its entirety for us to consider you for a credit customer. Submitting an incomplete application will only prolong the processing and approval of your account.

Questions may be sent to billing@centerhardware.com

Section One	Bill to Address
Name	_____
Address	_____
Address	_____
City	_____ State _____ ZIP _____
Phone:	_____ FAX: _____ email: _____
What type of business are you in?	_____

Section Two	Billing Options	Our invoices / statements come from billing@centerhardware.com
Accounts Payable eMail	_____	
Accounts Payable Fax	_____	
Accounts Payable Contact:	_____	
How would you prefer to receive invoices?	EMAIL	or FAX

Section Three	Please complete if you are a sole proprietor, a publicly traded corporation, a closed corporation, or a partnership.		
Federal ID Number	_____		
Name	Position	Home Address	Phone

OFFICE USE ONLY	Date Approved	Net 30	Credit Card on File	Customer Number
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Section Four	Bank Information		
Checking Account:	_____	Savings Account:	_____
Name of Bank:	_____		
Location:	_____	State	_____ ZIP _____
Phone:	_____	FAX:	_____ email: _____

Section Five	Credit References	PLEASE FILL OUT COMPLETELY	
Name	Address	City, State ZIP	Phone / FAX

Section Six	This is your authorized buyers list. Please print clearly.		
	We recommend that you fill this out for your protection.		
	1	Signature	_____
Name _____	2	Signature	_____
Name _____	3	Signature	_____
Name _____	4	Signature	_____
Name _____	5	Signature	_____
Name _____	6	Signature	_____
Name _____	7	Signature	_____
Name _____	8	Signature	_____
Name _____	9	Signature	_____
Name _____	10	Signature	_____
Name _____	11	Signature	_____
Name _____	12	Signature	_____
Name _____	13	Signature	_____
Name _____	14	Signature	_____
Name _____	15	Signature	_____

Section Seven		Do you require?			
Purchase Orders:	YES	NO	Current / Blanket Number:	_____	
	Is it a monthly PO?	YES	NO	Purchase Limit:	_____
Term Purchase Agreement:	YES	NO	Current Number:	_____	
			Expires:	_____	
			Limit per Purchase:	_____	

If you do not complete Sections 6 and 7 please sign here indicating that Center Hardware Company cannot be held responsible for who charges on your account.

_____ Signature

Section Eight		Resale Number	
Resale Number:	_____		
Please submit a resale card with application so we may keep one on file. Thank you.			

Terms and Conditions of Sale

Return Policy: ABSOLUTELY no returns without the original invoice. All returns are subject to a 20 % restocking fee. There are NO returns on special order items.

Minimum Order: The minimum charge on account is \$10.00. Sales must be over this amount to be charged to your account.

Delivery: On orders of \$50.00 or more, delivery is free on our normal scheduled route. Ask at time of order if any charges apply.

General Payment

Terms: Net 30. All invoices are due 30 days from invoice date unless otherwise stated on the invoice. Invoice copies are electronically sent at time of purchase and there is a statement reflecting account activity sent electronically at the first of every month.

Finance Charges: All past due invoices are subject to a 1.5 % (18.00) annual finance charge.

ACKNOWLEDGEMENT of TERMS

DATE: _____

Signature

Signature

NOTE: If you have a partnership, both parties must sign. If you are a corporation, an owner or officer must sign.

Personal Guarantee

I / We personally guarantee payment of any and all indebtedness of the above account with Center Hardware Company, and agree to be bound by the terms and conditions set forth in this application.

DATE: _____

Signature

Signature

NOTE: If you have a partnership, both parties must sign. If you are a corporation, an owner or officer must sign.

Please send your completed form to billing@centerhardware.com or fax to 415.861.2073.